

Baraboo Community Development Authority
Minutes of the Monthly Meeting
Tuesday, October 6, 2020

The meeting was called to order by Chairperson Wastlund at 7:00 p.m. In the Council Chambers, Baraboo Municipal Building, 101 South Blvd. Baraboo, WI 53913

I/II. Call to Order/Roll Call

Present: Wastlund, Fordham, Koehler, Bobholz, Kierzek, Petty, Skare
Absent: None
Staff: Patrick Cannon

III. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

IV. Approval of Agenda

A motion was made to approve the agenda as presented.

Petty (1); Fordham (2)
Aye: All via voice vote
Nay: None

V. Approval of Minutes

A motion was made to approve the meeting minutes for September 1, 2020 as presented

Fordham (1); Koehler (2)
Aye: All via voice vote
Nay: None

VI. Presentation – Public Hearing

Public Hearing

Regarding the Five Year/Annual Plan for Fiscal Years 2020-2025 for Baraboo Community Development Authority

Public Hearing Opened at 7:01 pm
No one from the public wished to speak
Public Hearing Closed at 7:02 pm

Presentation

Ms. Maday Delgado

Ms. Delgado spoke about the need for inclusion of all minority groups within the City. She indicated that the Hispanic population represents about 4% of the total population in the community. However, there is very minimal information available in Spanish for them.

She would like the City to begin a more active role in getting minorities involved in the City and City events. Several of the Commission members asked questions regarding her request.

She also noted that National Hispanic Heritage Month is from August 15 to October 15.

VII. Announcement of Public Events

National Hispanic Heritage Month is August 15 to October 15, 2020

The Ringling House Bed and Breakfast will be hosting a Haunted House several nights in October

VIII. Public Comment

None

IX. Receipt of Financial Statements and Approval of Vouchers

a. **September 1, 2020 to September 30, 2020 Vouchers**

b. **Financial Statements - August, 2020**

c. **Vacancy Report**

d. **Outstanding Loan Report**

e. **Bank Balances**

A motion was made to approve the vouchers from September 1, 2020 to September 30, 2020 as presented.

Fordham (1); Skare (2)

Aye: All via voice vote

Nay: None

X. Executive Report

The report was included in the packet.

XI. Committee Reports

A. BEDC

Meeting was not held due to lack of quorum

B. Executive Committee

Did not meet this month

C. Finance

Met earlier this evening to discuss:

- 2021 CDA Budgets
- Five Year/ Annual Plan for Fiscal Years 2020-2025

D. Loan Review Committee

Did not meet this month

XII. Old Business

1. Update on CDA Projects

a. **Web site** - no action was taken

b. **Solar Energy**

Staff indicated that they have been discussing solar possibilities with an outside firm.

2. Consideration and discussion on 2021 CDA Budgets

Staff gave a brief update on the proposed 2021 budget items. It was decided that for the 2021 budget, that Corson Square would be budgeted without a Repositioning factor. If finalized and approved in 2021, a Budget Amendment would be necessary for this fund.

XIII. New Business

1. Consideration of Five Year/Annual Plan for Fiscal Years 2020-2025 for Baraboo Community Development Authority

Staff updated the Commission on the plan and that it is a HUD requirement to hold the Public Hearing. Staff indicated that once the forms are completed, they will be presented to the Commission for consideration.

XIV. Board Member Referrals

To refer the information and request from Ms. Delgado to the Mayor for the City to consider.

XV. Public Comment

None

XVI. Adjournment

Motion:

To adjourn the meeting at 7:55 pm

Petty (1); Bobholz (2)

Aye: All via voice vote

Nay: None

Minutes were approved by the Community Development Authority on:

Carolyn Wastlund, Chairperson

Patrick Cannon, Recorder